

**Tender for
Comprehensive maintenance of 02 Nos.
KONE make lifts at Cadaveric skilled lab
and Dining Hall Buildings at AIIMS
Jodhpur.**

N.I.T. No.	AIIMS-JDH/EE/ELECT/2023-24/04 (Second Call)
NIT Issue Date	09 th June 2023
Pre Bid Meeting	16 th June 2023 at 03:00PM
Last Date of Online Submission of tender	23 rd June 2023 upto 03:00PM

Tender Document may be downloaded from Download from following websites
www.aiimsjodhpur.ac.in, <http://eprocure.gov.in/tenders.gov.in>



**All India Institute of Medical Sciences,
Jodhpur**

Basni Phase - II, Jodhpur - 342005, Rajasthan

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email: saxenap@aiimsjodhpur.edu.in

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INDEX

S. No.	Details	Page no. of NIT
1.	Notice Inviting Tender	03
2.	Definitions and Abbreviations	04
3.	Instructions for the Bidder / The service provider/ Bidders and documents to be furnished by the bidder along with Technical Bid	05
4.	Acceptance of tender	06
5.	General Conditions of Contract	07
6.	Special Conditions of Contract	10
7.	Details of Lift & technical specifications	13
8.	Annexure – I (Technical Bid)	14
9.	Annexure – II (Undertaking for Non-Blacklisting)	15
10.	Annexure – III (Financial Information)	16
11.	Annexure – IV (Tender Acceptance Certificate)	17
12.	Check List for Documents Required with Technical Bid	18
13.	Price bid in excel format	Separately attached as Price-bid

Executive Engineer (E)
AIIMS, Jodhpur

NOTICE INVITING TENDER

S. No.	Particular	Remarks
1.	Name of work	Comprehensive maintenance of 02 Nos. KONE make lifts at Cadaveric skilled lab and Dining Hall Buildings at AIIMS Jodhpur.
2.	NIT No.	AIIMS-JDH/EE/ELECT/2023-24/04 (Second Call)
3.	Contract period	16 months
4.	Total estimated cost	₹. 2,30,000.00
5.	Tender documents	Download from following websites- www.aiimsjodhpur.edu.in http://eprocure.gov.in
6.	Pre-bid meeting	16 th June 2023 at 03:00 PM at Conference room, Administrative Block, Medical College, AIIMS, Jodhpur.
7.	Last date and time for online submission of tender	23 rd June 2023 upto 03:00PM
8.	Date of online technical bid opening	24 th June 2023
9.	Website for online submission of tender	https://eprocure.gov.in/eprocure/app .

*** Please read carefully the notes given with the tender Notice.**

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Definitions:

- (i) “Client” means The Director, AIIMS- Jodhpur.
- (ii) “Engineer-In-Charge / E-I-C” means Assistant Engineer (Electrical), AIIMS- Jodhpur.
- (iii) “Contractor / service provider / bidder” means the individual or the firm providing operation and maintenance services incorporated in the contract and is authorized to do so by Original Manufacturer of Equipment I.e. M/s. Kone Elevator (I) Pvt. Ltd.
- (iv) “e-Tender” means Tender received from a Firm / Tenderer / Bidder.
- (v) “e-Tenderer” means Bidder/ the Individual or Firm submitting Bids / Quotation / Tender
- (vi) “Goods” means the articles, material, fixtures, raw material, spares etc. which are required for servicing of lifts under the contract.
- (vii) “Services” means Comprehensive maintenance of 02 Nos. KONE make lifts at Cadaveric skilled lab and Dining Hall Buildings at AIIMS Jodhpur.
- (viii) “Contract” means the written agreement entered into between the Client and/or Contractor/ Service provider, together with all the documents mentioned therein and including all attachments, annexure etc. therein.
- (ix) “Performance Guarantee or PG” means monetary or financial guarantee to be furnished by the successful tenderer for due Performance of the contract placed on it.
- (x) “Security Deposit” means the amount deducted from the respective bills for works.
- (xi) “Specification” means the document/standard that prescribes the requirement with which goods or service has to conform.
- (xii) “Inspection” means activities such as measuring, examining, testing of the product or service and comparing the same with the specified requirement to determine conformity.
- (xiii) “Day” means calendar day.

Abbreviations:

- (i) “TE Document” means Tender Enquiry Document
- (ii) “NIT” means Notice Inviting Tenders.
- (iii) “GCC” means General Conditions of Contract
- (iv) “SCC” means Special Conditions of Contract
- (v) “SOW” means Scope of work
- (vi) “PG” means Performance Guarantee
- (vii) “SD” means Security Deposit
- (viii) “GST” means Goods and Services Tax
- (ix) “BOQ” means Bill of quantities
- (x) “MOH&FW” means Ministry of Health & Family Welfare, Government of India

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Instructions for the Bidder/ The service provider/ Bidders: -

All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan, an apex healthcare institute established by an Act of Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites Online bids in two bid system for the works Comprehensive maintenance of 02 Nos. KONE make lifts at Cadaveric skilled lab and Dining Hall Buildings at AIIMS Jodhpur.

Instructions: -

1. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.
 2. The complete bidding process is online. Bidders should have valid digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. For any assistance for e-bidding process, if required, bidder may contact to the helpdesk at 0291-2740741.
 3. Bidder/service provider are advised to follow the instructions provided in the 'Instructions to the service providers/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>'.
 4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
 5. Bidder should have Average Annual Financial Turnover of ₹ 1,15,000.00 (Rupees One Lac Fifteen Thousand Only) during the last three consecutive financial years ending 31st March 2023 (Scanned copy of Certificate from CA with Unique Document Identification Number (UDIN) to be uploaded).
6. **Submission of Tender:**
- The tender shall be submitted online in two part, viz., technical bid and financial bid.
- ✓ **The offers submitted by email or any other media except CPP portal, shall not be considered. No correspondence will be entertained in this matter.**

I. Technical Bid

The following documents are to be furnished by the bidder along with **Technical Bid** as per the tender document:

- Copy of latest and live authorized service provider certificate from OEM of Lifts i.e. Kone Elevators (I) Pvt. Ltd.
- Copy of Income Tax Return Acknowledgement for last Three consecutive financial years
- Copy of annual financial turnover duly authorized by CA
- Copy of PAN Card Registration.
- Copy of GST registration certificate.
- Certificates as per Annexure- I to IV.

II. Financial Bid

Price bid Form [As per BoQ] - Price must be quoted as per format specified; failing which tender shall be summarily rejected.

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ACCEPTANCE OF TENDER CONDITION
(To be submitted on Letter Head of the Company/Firm)

TENDER NOTICE NO: AIIMS-JDH/EE/ELECT/2023-24/04 (Second call)

Item rate Bid for work of Comprehensive maintenance of 02 Nos. KONE make lifts at Cadaveric skilled lab and Dining Hall Buildings at AIIMS Jodhpur.

I/we have read and examined the notice inviting tender, all the annexures, Specifications applicable, General Conditions of Contract and other documents and rules referred to in the condition of contract and all other contains in the tender document for the work.

I/we hereby tender for the execution of the work specified for the Executive Director, AIIMS- Jodhpur within the time specified as per General Conditions of Contract, Technical Specifications, Scope of Work with material / consumables in respects in accordance with, such conditions so far as applicable.

We agree to keep the tender open for **180 days** from the due date of its opening of technical bid and not to make any modification in its terms and conditions.

If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the Executive Director, AIIMS- Jodhpur or his successors, in office shall without prejudice to any other right or remedy, be at liberty to cancel by bid absolutely. Further, if I/We fail to commence work as specified, I/ We agree that the Executive Director, AIIMS- Jodhpur or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said Performance Guarantee or Security deposit absolutely. The said Performance Guarantee or Security deposit shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in the tender form. Further, I/We agree that in case of forfeiture of Performance Guarantee or Security deposit as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work. I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of the institute, then I/we shall be debarred for tendering in AIIMS- Jodhpur in future. Also, if such a violation comes to the notice of the institute before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Performance Guarantee / Security deposit. I/We hereby declare that I/We shall treat the tender documents and other records connected with the work as secret/confidential documents and shall not communicate information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated

Signature of Contractor

Witness:

Postal Address

Address:

Occupation:

General Conditions of Contract

1. **Rate:** Rates to be quoted as per Financial Bid (BoQ) considering costs of all required works and all their benefits and deductions. The rates shall be quoted only in the schedule of quantities attached with the tender and nowhere else i.e. letter heads etc.
2. **Validity:** The quoted rates must be valid for a period for **180 days** from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected. In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected without assigning any reason thereof. The bidder should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender. In case the last date of receipt of tender / of opening the tender is declared as Holidays, the respective dates shall be treated as postponed to the next working day accordingly.
3. **Technical Evaluation:**
 - a) Detailed technical evaluation shall be carried out by Institute pursuant to conditions in the tender document to determine the substantial responsiveness of each tender. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms and condition of the tender without any deviation.
 - b) The Institute's determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. The Institute shall evaluate the technical bids also to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are in order.
4. ***The Client shall have right to accept or reject any or all tenders without assigning any reasons thereof. Conditional bid/s will be treated as unresponsive and will be rejected.***
5. **Financial Evaluation:**

After due evaluation of the bid(s) AIIMS, Jodhpur will award the contract to the lowest evaluated responsive tenderer on composite basis i.e. Service charges on various maintenance cost.
6. **Award of Contract:** The Institute shall consider placement of orders for jobs on those bidders whose offers have been found technical and financially acceptable. The Institute reserves the right to counter offer price(s) against price(s) quoted by any bidder.
7. **Signing of Contract:** The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of Rs. 500/- (Rs. Five Hundred only) within **fifteen days** of the issue of the Letter of notification of award along with performance security, in the event of failure to sign the Contract within the period stipulated above, the BID shall be considered as cancelled.
8. **Performance guarantee:**
 - a. As a contract security for faithful performance of the contract in accordance with all the terms and conditions specified in the tender the obligations under warranty period, the successful tenderer / contractor shall furnish a Performance guarantee @ 3% of order value in the form of Fixed Deposit Receipt or Bank Guarantee from any Nationalized Bank duly pledged in the name of the "All India Institute of Medical Sciences, Jodhpur" after receipt of supply order.
 - b. AIIMS-Jodhpur shall have the right to encash the PG in full or part for non-compliance of any or all the terms and conditions of the tender / contract and to recover any Liquidated Damages and penalties under the contract as well as against defects in the any of the warranty obligations as enumerated in the tender / contract.
 - c. In case of part encashment, the validity of the PG shall have to be kept valid for the remaining period as per contract, for the balance amount or for a period as required by AIIMS-Jodhpur.
 - d. **Refund of PG-** The PG will be refunded after completion of work / contract.

9. Security Deposit:

- a. Security Deposit @5% will be deducted from the consecutive running bills of the Contractor.
- b. **Release of SD-** The Release of Security Deposit of the work shall be subjected to issuance of completion certificate from E-I-C.

10. **Authority of person signing document:** A person signing the tender form or any documents forming part of the contract on behalf of the bidder shall be deemed to warranty, that he has authority to bind such other and if, on enquiry, it appears that the person so, signing had no authority to do so, the Client may without prejudice to other Civil and criminal remedies cancel contract and held the signatory liable for all cost and damages.
11. **Right of acceptance:** The Executive Director, AIIMS, Jodhpur reserve the right to accepting the whole or any part or portion of the bid; and the bidder shall provide the same at the rates quoted. The Executive Director, AIIMS, Jodhpur reserve the right to reject any or all tenders /quotations or all offers received in response to the tender or cancel or withdraw the tender notice without assigning any reason thereof and also does not bind itself to accept the lowest quotation or any tender and no claim in this regard shall be entertained
12. Information and instruction for Service provider for tendering forming part of NIT and to be posted on website.
13. Right to issue and to accept or reject any or all tenders without assigning any reason thereof is reserved by the Client.
14. Rate should be quoted in Indian Rupees (INR) on DOOR Basis Delivery at AIIMS, Jodhpur inclusive of all charges. Where there is a difference between the rates in figures and words, lower of the two rates shall be taken as valid and correct rate. The service provider shall take into account all the costs involved in compliance of all the special conditions and as stated above while quoting his rates in his tender for this work.
15. **Transferring of tender:** The tender is not transferable. Only one tender shall be submitted by one bidder.
16. **Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned in tender, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by AIIMS, Jodhpur in that event the PG/SD shall also stands forfeited.
17. **Insolvency etc.:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Jodhpur shall have the power to terminate the contract without any prior notice.
18. After the evaluation of the bid(s) AIIMS, Jodhpur will award the contract to the lowest evaluated responsive bidder on composite basis. Conditional bid will be treated as unresponsive and will be rejected.
19. **Applicable Law:**
 - The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.
 - The contractor shall follow all the government labour laws, minimum wages, labour safety, labour insurance etc. Any disputes are subject to exclusive jurisdiction of competent court and forum in Jodhpur, Rajasthan, India only.
 - The Arbitration shall be held in accordance with the provision of the Arbitration and conciliations Act, 1996 and the venue of arbitration shall be at Jodhpur. The decision of the

Arbitrator shall be final and binding on both the parties.

- Force Majeure: Any delay due to Force Majeure will not be attributable to the service provider.
20. The contractor is specifically required to quote only one rate against each item. The rate Quoted for any item of material shall conform to the prescribed specifications.
 21. The work is of comprehensive type and service provider must undertake all the works related to smooth and proper functioning of lifts as per CPWD / CEA norms.
 22. Any information / document required for verification shall be provided by the bidder.

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AIIMS, Jodhpur

SPECIAL CONDITIONS OF CONTRACT

1. Material / consumable for work shall be procured only from the original equipment manufacturers. The contractor shall submit all documentary details in fulfillment of this conditions regarding procurement of materials including relevant test certificates.
2. The contractor shall be responsible and liable for proper and complete maintenance of the Electronics, Electrical and Mechanical component of Lifts.
3. Any type of damage done to the equipment/installation during operation of the work shall be made good by the contractor and nothing extra shall be paid for the same, decision of Engineer-in-charge in this matter shall be final and binding.
4. The contractor shall handover the entire installation in good working condition after completion of work except normal wear & tear.
5. This is purely a service contract. All the staff engaged by the contractor shall be purely his liability and institute no way shall be responsible for any compensation for any of their acts/accidents or providing employment, regularization of services etc.
6. The contractor shall provide all necessary normal tools, safety devices etc., and first aid box to his workman to carry out the day-to-day work as per schedule.
7. Contractor must maintain the elevators as per the parameters confirm with the latest CEA norms and other statutory laws enacted by Central Govt. as well as State Govt., and quote the rates accordingly.
8. Wherever any reference is made of any Indian Standard, it shall be taken as reference to the latest edition with all amendments / revision issued thereto up to the date of receipt of tenders.
9. Operations of lifts through lift operators are done by other agency. The lift service provider will coordinate and cooperate the operation staff also.
10. No residential accommodation shall be provided to any of the staff engaged by the contractor.
11. Lift will be serviced monthly by trained supervisory staff and will reasonably maintain the lift in safe and proper working conditions and have to provide checklist sheet along with service or break down report duly authorized / checked by E-I-C or his authorized representative. The service provider has to provide monthly servicing, safety sticker of OEM of lifts in 02 copies of each. (one to paste in lift and one for office record), safety certificate and smooth running of elevators along with quarterly bill.
12. Carry out the service work between 9:00AM to 6:00PM on a day convenient to the AIIMS other than Sundays & Holidays and during regular working hours. The Manufacture/ Authorized agent should have carried out the monthly, preventive maintenance in presence of JE(E)/AE(E) and should submit the records of the same.
13. The Manufacture/ Authorized agent will undertake to supply free of charge material required for servicing work and also spare parts, which are worn out as a result of tear & wear for all electrical, electronic, mechanical component like controller, motor, E.M brake, motor re-winding, floor selector, door locks and also for other mechanical part like gear, guide shoes, safety gear, rope etc. Genuine "KONE Make" / recommended by KONE lifts spare parts only will be used.
14. The part of the lift will be checked, cleaned and lubricated to keep them mechanically and electrically in perfect working condition.

15. The firm shall examine quarterly all safety devices, governors to ensure proper working condition and have to submit report of same to engineering department of AIIMS, Jodhpur.
16. Fan, light fittings, mirror and batteries for UPS, Car enclosure, Car flooring, hoist way enclosure, hoist way and car door, gate handles, door beading, door glass, door frames, sills push box covers in landings and car electric incoming mains, main switch, EPABX telephone intercom, shaft lights are not included in the scope of work.
17. Repair/overhaul the lifts parts when in joint judgement of AIIMS engineer-in-charge and the company. The conditions warrant and the old parts will be removed and this will become company's property. If in case any part could be replaced and in addition to the contract charge any extra charge is claimed, then the older part shall be AIIMS property
18. Upon notification by AIIMS of a breakdown or failure in the elevator, the company shall send a technician within 6 hours to carry out necessary repairs in order to restore the elevator to satisfactory working condition. A normal material shall be replaced within 3 days and major material shall be replaced within 7 days. If any delay in above response, then a penalty of ₹. 1,000/- per day of contract amount shall be impose on the company. However, department shall consider following time frame for redressal of complaint/rectification /repairs etc.-

Rewinding/replacement of main motor	7 days
Winding carrier	7 days
Sheave of main rope replacement	7 days
Select or rope and speed governor rope	3 days
Break shoe liner	3 days
Trailing cable replacement	7 days
Transformer/rectifiers	3 day
Break/door/drive/cam motor (winding or replacement)	3 days
Gear box oil seal work/Gear box works	7 days
Replacement of cards/ switches/ buttons/SMPS/relay/other Electronics equipment.	3 days
UPS/ MCCB's /MCB/electrical items	7 days

- ❖ The above list is tentative only. Decision of Engineer-In-Charge on actual working will be final and bounding on the contractor.

19. Service record duly authorized by E-I-C or his authorized representative shall be provided by the service provider as and when the service of individual lift has been done. Other records like check-list of services done will have to be produced according to the requirement or when asked to do so by the Engineer-in-charge or his authorized representative.
20. The Service provider shall ensure to carried out the monthly service in **first 7 days of every month** if, failure to carry out monthly service within the stipulated time period, penalty of ₹.500 from the first day of month to day till preventive maintenance of that month service will be imposed.
21. The personnel and laborers engaged by the contractor under this contract shall wear neat and clean uniforms along with name badges. An identity card issued to each personnel by the service provider to have proper identifications.
22. Staff employed by the contractor should be well behaved, Polite & courteous. Any complaint against staff on behavior should be taken very seriously.
23. Contractor shall be fully responsible for any damages caused to govt. property by his or his labour in carrying out the work and shall be rectified by the contractor at his own cost.
24. The Engineer-in-Charge or his authorized representative shall be at liberty to visit and check the lifts, car tops, control panel and all related installations.

25. **Breach of Terms and Conditions:** Noncompliance of any terms and conditions enumerated in the contract shall be treated as breach of contract. In Case of breach of any terms and conditions, the Client have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by AIIMS, Jodhpur in that event the PG/SD shall also stands forfeited.
26. **Termination of Contract:** AIIMS, Jodhpur would have the right to terminate the contract by giving one month's notice before the expiry of the term, in case the work performance is not up to the standard, or in case there is any violation of AIIMS, Jodhpur rules & regulations, or if there is any lapse in compliance of any labour legislation, or if there is any incident of indiscipline on the part of the Tenderer or his staff and the agreement may be terminated by either party by giving one month's notice to the institution.
27. **Arbitration:** The Arbitration shall be held in accordance with the provision of the Arbitration and conciliations Act, 1996 and the venue of arbitration shall be at Jodhpur. The decision of the Arbitrator shall be final and binding on the both parties.
28. **Dispute Settlement:** It is mutually agreed that all differences and disputes arising out of or in connection with this agreement shall be settled by mutual discussions and negotiations if such disputes and differences cannot be settled and resolved by discussions and negotiations then the same shall be referred to the sole Arbitrator appointed by the Client whose decision shall be final and binding on both the parties. The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.
29. In the event of any variation between CPWD / CEA / IS specifications the former shall take precedent over the later. In the event of variation between the nomenclature of item as per schedule of quantities and specifications, the former shall prevail.

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AIIMS, Jodhpur

Details of Lift & technical specifications

S. No	Description of work	Location
1.	Comprehensive maintenance of KONE Make. 20 Passengers lift serving Ground + 02 floors, machine room less type, with rated speed of 1M/s and rated load of 1360KG. Including all repairing, lubrication of all parts and components governed by following i/c C/W smooth, machine motor, controlled gear and other parts i/c worm gears and thrust bearing, break magnet coil, brake motor, brake shoes, Carbon brushed, winding of commentators rotary elements, contact - coil, resistance temperature for preparation of motor, all other machined parts using genuine parts for this purpose. Renewable of guide shoes, guide roller, wires rope and other necessary to ensure smooth and quite operation and adequate factor of safety to equalized the tension on all hoisting rope and replacement of conductor cable traveling cable, all governor, periodically examination and lubrication alignment of all necessary parts i/c traveling cable, main cable, safety device, car doors limit switch, landing door and car gate lock, car and CWT oil tank condition, all brakes, emergency brakes, Fire Manual Switch etc. . as req, all electronics cards, start, stop, landing and push buttons, SMPS card, contractors, transformers, oil tank, choke, relays, Single switch preventer, main drive, VVVF, DoL & DcL switches, landing display and car display, couplings bush, door roller UPS, MCCB, MCB, electrical parts and electronics all parts exclusive of Lights, fans, batteries and all others parts as required for operation of lift and as instructed by Engineer-In-Charge.	Cadaveric Skilled lab at Hospital area
2.	Comprehensive maintenance of KONE Make, 8 Passengers lift serving Ground + 01 floors, with rated speed of 1M/s and rated load of 544 KG. Including all repairing, lubrication of all parts and components governed by following i/c C/W smooth, machine motor, controlled gear and other parts i/c worm gears and thrust bearing, break magnet coil, brake motor, brake shoes, Carbon brushed, winding of commentators rotary elements, contact - coil, resistance temperature for preparation of motor, all other machined parts using genuine parts for this purpose. Renewable of guide shoes, guide roller, wires rope and other necessary to ensure smooth and quite operation and adequate factor of safety to equalized the tension on all hoisting rope and replacement of conductor cable traveling cable, all governor, periodically examination and lubrication alignment of all necessary parts i/c traveling cable, main cable, safety device, car doors limit switch, landing door and car gate lock, car and CWT oil tank condition, all brakes, emergency brakes, Fire Manual Switch etc. as req, all electronics cards, start, stop, landing and push buttons, SMPS card, contractors, transformers, oil tank, choke, relays, Single switch preventer, main drive, VVVF, DoL & DcL switches, landing display and car display, couplings bush, door roller UPS, MCCB, MCB, electrical parts and electronics all parts exclusive of Lights, fans, batteries and all others parts as required for operation of lift and as instructed by Engineer-In-Charge.	Dining Hall at Residential area

Executive Engineer (E)
AIIMS, Jodhpur

Annexure – I**Details of the Bidder**

S. No.	Details to be furnished	
1.	Name of Firm /Service provider / service provider	
2.	Complete Address:	
3.	Name of Proprietor/ Partner/ Managing Director / Director.	
4.	State clearly whether it is sole proprietor or partnership firm or a company or a Government Department or a Public Sector Organization	
5.	Whether Tender Acceptance Certificate have been signed and stamped by the bidder	
6.	Whether the firm is a registered firm Yes/No (attached copy of certificate).	
7.	Copy of GST Registration	
8.	Permanent Account No. (Copy must be provided)	
9.	Copy of Income Tax Return Acknowledgement for last Three years	
10.	Any other information, if necessary	
11.	Name and address of service center at/ nearby Jodhpur	
12.	Official Email ID	
13.	Contact No.	

❖ **Note: All pages should be numbered & indexed.**

Date:
Place:

Name :
Business Address:
Signature of Bidder:
Seal of the Bidder:

Annexure-II**UNDERTAKING FOR NON-BLACKLISTING
(To be submitted on letter head of the company / firm)**

I hereby certify that the above firm has not been ever blacklisted by any Central / State Government / Public Undertaking / Institute on any account.

I also certify that firm will supply the item as per the specification given by Institute and also abide all the terms and conditions stipulated in tender.

I also certify that the information given in the bid is true and correct in all aspects and if in any case at a later date it is found that any detail/s provided are false and incorrect, any contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and Institute may have imposed any action as per NIT rules.

Date:
Place:

Name :
Business Address :
Signature of Bidder :
Seal of the Bidder :

Annexure-III**FINANCIAL INFORMATION**

Financial Analysis – Details to be furnished duly supported by figures in balance sheet/profit & loss account duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

S. No.	Descriptions	2020-21	2021-22	2022-23
1.	Annual turnover			
Average annual turnover for last Three financial year				

Signature of Bidder with Seal

Signature of Chartered Accountant with Seal

Annexure-IV**TENDER ACCEPTANCE CERTIFICATE**
(To be submitted on Letter Head of the Company/Firm)

To,
The Executive Director,
All India Institute of Medical Sciences,
Jodhpur (Raj.)

Name of work: Comprehensive maintenance of 02 Nos. KONE make lifts at Cadaveric skilled lab and Dining Hall Buildings at AIIMS Jodhpur.

NIT No.: AIIMS-JDH/EE/ELECT/2023-24/04 (Second Call); **Due on:** 23rd June, 2023

I / We, the undersigned have examined the above mentioned Tender Enquiry Document, including amendment / corrigendum (if any), the receipt of which is hereby confirmed. We now offer to complete the works in conformity with your above referred document for the sum as shown in the Price Schedules (BoQ) uploaded herewith and made part of this bid. If our bid is accepted, we undertake to provide the items / services for which tender has been concluded, in accordance with the delivery schedule specified in the Schedule of Requirements. We further confirm that, if our bid is accepted, we shall provide you with Performance Guarantee of required amount in an acceptable form as mentioned in your NIT. I/We agree to keep our bid valid for a period of **180 (one hundred eighty) days** for acceptance as required in your NIT Document, read with modification, or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal Agreement / Contract is executed; this bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us. We further understand that you are not bound to accept the lowest or any bid you may receive against your above referred advertised tender enquiry. We confirm that we do not stand deregistered/ banned/blacklisted by Central / State Govt. / Ministries / Departments /PSU etc. I/We confirm that I/we fully agree to the terms and conditions specified in above mentioned Tender Enquiry Document, including amendment / corrigendum, if any.

We hereby certify that if at any time, information furnished by us is proved to be false or incorrect; we are liable for any action as deemed fit by the purchaser in addition to forfeiture of the Performance Guarantee / Security Deposit.

I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in AIIMS organization in future forever. Also, if such a violation comes to the notice of the institute before date of start of work, the Engineer-in-Charge shall be free to forfeit the Performance Guarantee / Security Deposit.

(Scanned copy to be uploaded at the time of submission of bid alongwith the technical bid)

Name:	_____
Business Address:	_____
Place:	_____
Date:	_____

**Check List for Documents Required with Technical Bid
(To be attached with the Technical Bid)**

S. No.	Detail provided	Compliance (to be ticked as attached)	Page no. of bid
1.	Copy of latest and live authorized service provider certificate from OEM of Lifts i.e. Kone Elevators (I) Pvt. Ltd. (Attached)	Yes / No	
2.	Copy of Income Tax Return Acknowledgement for last three consecutive financial years (Attached)	Yes / No	
3.	Copy of PAN Card Registration (Attached)	Yes / No	
4.	Copy of GST registration certificate. (Attached)	Yes / No	
5.	Copy of Average annual turnover duly verified by CA (Attached)	Yes / No	
6.	Copy of valid Electrical Contractor License. (Attached)	Yes / No	
7.	Acceptance of tender conditions (Filled and Attached)	Yes / No	
8.	General Conditions of Contract (Read and Accepted)	Yes / No	
9.	Details of Lift & technical specifications (Read and Accepted)	Yes / No	
10.	Annexure – I (Technical Bid) (Filled and Attached)	Yes / No	
11.	Annexure – II (Undertaking) (Filled and Attached)	Yes / No	
12.	Annexure – III (Financial Information) (Filled and Attached)	Yes / No	
13.	Annexure – IV (Tender Acceptance Certificate) (Filled and Attached)	Yes / No	

Date:

Place:

Name :

Business Address:

Signature of Bidder:

Seal of the Bidder: